<table>
<thead>
<tr>
<th>SR. NO</th>
<th>DESCRIPTION</th>
<th>UNIT</th>
<th>QTY</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
</thead>
</table>
| 1      | Fabrication of Display-cum-Sale Counters on the First Floor as per approved design & layout. Arrangement should be made for  
I. Adequate Nos. of Spot lights  
II. Stall name in Glow sign  
III. Standard Chairs/ Counters/ Selves for every booth/ stall | 2 Nos. of Chair and 2 Nos. of Counter & 2 Self for every Stall. One pedestal fan for every Stall. | 40   |     |      |        |
| 2      | 7. VIP Room  
i. Modern Interior Decoration like All walls look in a different shade and texture pattern.  
ii. Special Lighting Arrangement.  
iii. Supply of sufficient no. of modern sofa set with centre & corner table on hire basis.  
iv. Replacement of existing curtains and sofa covers of VIP room and camp office.  
v. Necessary utensils for kitchen like: Tea / Coffee pot, different size of lunch plates, glass, bowl, service tray with tissue paper, spoon & folk.  
vi. Supply of a fridge – 90 Litre on hire basis.  
vii. Water dispenser of 20 litres per day during the fair.  
viii. Supply for necessary washroom accessories like – bucket, mug, liquid hand wash, soap, finyl, different size of towel, tissue paper etc. in three nos each.  
ix. Average two nos. of room spray per day during the entire fair. | Three Seater – 02 Nos.  
One Seater – 08 Nos.  
Centre Table – 03 Nos.  
Corner Table – 04 Nos. |     |     |      |        |
| 3      | Necessary arrangement for formal inauguration of Bihar Pavilion on the eve of State day on 23rd Nov. 2014 like: Lamp Lightening, fresh bouquet, 50 nos. of lunch packets for VIPs/ guests. | Cleaning Boy - 04 Nos.  
Pantry Boy- 02 No. |     |     |      |        |
| 4      | Providing man power for maintenance of the Pavilion during the fair period. The work includes cleaning and dusting of carpets on all days, cleaning of all toilets, floors etc. twice in a day or whenever instruct by any officials. | Emergency Light – 30 Nos.  
Torch – 05 Nos. |     |     |      |        |
| 6      | Supply of portable emergency light and torch with cell to ensure safe public movement in case of power failure.  
To provide first aid equipment, oxygen and life support medicines.  
Note: Emergency exits having direct access and lit up sign boards to ensure public safety. | 05 Nos. |     |     |      |        |
<p>| 7      | Complete arrangement &amp; maintenance of hanging/ standing plasma TV (large size) screen with all necessary fitting including parallel display connection with operator. |     |     |      |        |</p>
<table>
<thead>
<tr>
<th>SR. NO</th>
<th>DESCRIPTION</th>
<th>UNIT</th>
<th>QTY</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>Arrangement for Playing Light Music with Public Addressing systems covering entire pavilion.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Arrangement of Flower &amp; Floral Decoration /Different size of flower plants/ pots/ artificial turfs in entire Pavilion (Inside &amp; Outside) throughout the Fair period. Specially flower decoration on 14th Nov. 2014 and on the occasion of State Day on 23rd Nov 2014 (As per direction).</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| 10     | Necessary arrangement & Decoration of the Hans Dhwani theatre for State Day (23 Nov.’14) celebration: i Stage Backdrop with Side Wings  
ii Sound  
iii Flower decoration  
iv Sofa sets  
v Podium  
vi Lamp-Lighting Arrangement  
vii Tea, Coffee, Snacks, Sweets & Packed Drinking Water in Green Room for artists and Distinguished Guests in VIP rows  
NOTE: Music System may be hired from ITPO Empanelled/ Approved agency. |      |     |      |        |
| 11     | Recording of the entire proceedings including State Day Celebrations and after that preparation of a video film on “Bihar Pavilion: IITF 2014” in DVD format.  
P.S: Raw footage should also be submitted for everyday coverage in DVD format Still Photography (Digital) throughout the fair period with at least 300 photographs i.e. 20 snaps everyday both in 8”X6” print & on CD |      |     |      |        |
| 12     | Security arrangement from a nationally reputed security agency like SiS etc.  
• Security Supervisor - 01 No.  
• Security Guard - 08 Nos.  
• Night Guard - 02 Nos.  
• Ladies Guard - 02 Nos.  
• Extra Guard on Holidays & State day – 04 Nos.  
• Metal Detector Door Frame – 01 No.  
• Metal Detector Hand Frame – 02 Nos. |      |     |      |        |
### BILL OF QUANTITIES (BOQ) FOR BIHAR PAVILION EXHIBITION AT PRAGATI MAIDAN, NEW DELHI

#### EVENT MANAGEMENT

<table>
<thead>
<tr>
<th>SR. NO</th>
<th>DESCRIPTION</th>
<th>UNIT</th>
<th>QTY</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
</thead>
</table>
| 13 | A CCTV system arrangement throughout the pavilion during the entire period of fair along with Operator sufficient number of cameras which covers the entire pavilion area inside and outside. A separate LCD Monitor to be installed in Office Room showing all cameras’ coverage.  
b. Recording of each day to be submitted in case required.  
c. The recordings can be inspected anytime in case of requirement. | | | | |
| 14 | PC with Latest Graphic Designing Software's, Internet Data Card, 3 in 1 Fax/ Scanner/ Xerox, Colour Printer With Expert Graphic Designers and Operator from 05th – 15th Nov. 2014. One Mobile Phone for Camp Office with STD facility and sufficient talk time from 05th Nov. 2014.  
Note: Soft Copy of all creative work must be submitted in CDR format (Open File) after the event. | PC & Designer s - 03  
Nos for Designing.  
2. One designer and operator will remain till 27th Nov. 2014. | | | |
| 15 | i. Designing and Printing of Invitation Card for the State day function on good quality art paper.  
ii. Paper/ Polypropylene Bag for Sale Counters.  
| 16 | Arrangement of Three cars (Taxi) for Camp Office between (8.00 AM to 10.00 PM) from 5th to 28th Nov. 2014. | | | | |
| 17 | Modern Visitor Book, Card Bowl, Toffee Bowl with Good Quality of Toffees, Adequate Nos. of Paper Bins, 04 Nos. of Brochures Stand, Steel Queue Managers | Visitor Book – 02 Nos.  
Queue Managers – 20 Nos. | | | |
## BILL OF QUANTITIES (BOQ) FOR BIHAR PAVILION EXHIBITION AT PRAGATI MAIDAN, NEW DELHI

### EVENT MANAGEMENT

<table>
<thead>
<tr>
<th>SR. NO</th>
<th>DESCRIPTION</th>
<th>UNIT</th>
<th>QTY</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>18</td>
<td>Smart girl hostess with good communication skill in Hindi &amp; English and Experienced in International standard events. Final approval shall be taken by Department of Industry. Note: Emoluments of Girl Hostess should not be less than our last year rate i.e. Rs 800/- Per Day excluding 02 Nos. of Sarree &amp; Lunch.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>PR Activities (i) Experienced Public Relation Officer for PR work in Bihar Pavilion during fair period. PRO ensure the daily news coverage in local News Paper &amp; TV Channel of Bihar &amp; New Delhi. (ii) PRO will have to prepare a press note every day during the Event in Hindi/ English. (iii) PRO has to submit paper clippings appearing in dailies at Patna &amp; New Delhi and CDs of news telecast.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Providing Snacks, Sweets, Soft Drinks, Coffee, Tea, Mineral Water for avg. 100 person per day for VIPs/ Guest/ Senior Officers and provide lunch for 25 officials and guest with a pantry boy and one cleaner.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>21</td>
<td>Fire Fighting Arrangement 1. Operation and maintenance of Automatic fire fighting system. 2. Repairing and replacement (if required) work includes Main pump, Jockey pump, 6 Zone Electric Panel, C.I Sprinklers, Smoke Detectors, Manual Call Point (MCP) Fire Alarm, Hydrant System, Fire Aid Hose Boxes, Branch Nozzles, RR Hose Pipe, Automatic Fire Alarm, Pressure Gauge, Pressure Switches, Arresting leakages in complete down comer system, Arresting leakages in complete tank connections, Arresting leakages in lines and valves using welding machine, Painting of all fire fighting pipes, valves and pump 3. Adequate no. of fire fighting extinguishers and fire buckets from 10th to 27th Nov. 2014 4. 30 KV Silent DG Set stand by with 4 core cable and oil with operator in 3 shifts. 5. Emergency chargeable light. 6. First Aid Box</td>
<td></td>
<td>(a) Fire Fighting Staff – 15 Nos. (b) CO2 Fire Extinguishers -10 Nos.(Cap-4 KG) (c) ABC Fire Extinguishers – 15 Nos. (Cap-5 KG) (d) Water CO2 Fire Extinguisher-15 Nos. (Cap-9Ltr.) (e) Fire Bucket with Stand-02 Set.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**BILL OF QUANTITIES (BOQ) FOR BIHAR PAVILION EXHIBITION AT PRAGATI MAIDAN, NEW DELHI**

**EVENT MANAGEMENT**

<table>
<thead>
<tr>
<th>SR. NO</th>
<th>DESCRIPTION</th>
<th>UNIT</th>
<th>QTY</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>22</td>
<td>Event Manager has to procure NOCs from Delhi Police, Delhi Traffic Police, Electric Division, Architect Division, DCP license, Entertainment license, Performance license and other required license for fair from concerned Department/ Authority before 12 Nov. 2014. Note: Event Manager must submit the design drawings for the proposed decoration work both internal and</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>23</td>
<td>Necessary/ Special decoration of Food Court Area allotted by ITPO to Bihar through digital vinyl printed flaxes/ standees/ counters etc.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>24</td>
<td>Providing Lodging and Fooding facilities for deputed department official from 06th to 28 Nov. 2014.</td>
<td>06 Rooms in Budget Hotel.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>Necessary arrangement for 2 days seminar during IITF in Pragati Maidan, New Delhi. Arrangement includes Backdrop with necessary fittings, Podium &amp; Mikes, Bouquets, Registration facility, Snacks &amp; Soft Drinks for 100 persons.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>26</td>
<td>Necessary arrangement for enabling credit Card Payment facility in for sales stalls situated at first floor at Bihar Pavilion.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>